



# Horsemen PTA

## Executive Board Meeting Minutes

Wednesday, March 15, 2023 / 7:30pm / Zoom

### Attendees

- Sophia Rana
- Elissa Smith
- Fay Serafica
- Brianna Staudt
- Juliana Aloia
- Camilia Markarian
- Lauren McBride
- Sarah McMaster
- Christina Papadopoulos
- Liza Price
- Liz Santillanes
- David Sherrin
- Mitch Sylves-Berry
- Daphne Uviller
- Andrea Williamson
- Liz Zammit
- Kathryn

### Agenda

- General Greetings and hellos (2 min)
- [March Treasurer's Report](#) (5 min, Bri)
- Vote: [Budget Amendment #6: Additional Enrichment and End-of-year Activities Funding](#) (10 min, Bri)
- SHEAC Safe Walking Campaign request for PTA
- HS lawn signs proposal (Christina P., 5-7 min)
- JP Book Fair Update (Bri / Sarah, 5 min)
- Nominating Committee Update (5 min)
- Photo Day dates for next year (Elissa, 2 min)
- School Toolbox lists reminder (Lauren, 2 min)
- MS Movie Night Update (2 min)
- Staff Appreciation Luncheons Update (3 min)
- Committee & School Updates: JP / Morse / WI / MS / HS /CW/ Heads Up / SNC / Rivertown Parents / DEI (3 min each)
- Questions and Comments

## Notes

- [March Treasurer's Report](#) (Bri)
  - Income
    - Biggest deposit was from JP Book Fair
      - Not the full revenue picture in budget report because we haven't sent a check back to Scholastic yet
    - Some incremental membership revenue this month
    - Check deposited from Brian Fried from leftover money from mini-grants from last year
    - We've received consistent donations for CW
  - Expenses
    - Purchased more checks
    - Hospitality for superintendent's conference day
    - Paid first CW rent to Otter Point Investors
    - MS DC trip
    - Morse payment for Eco-club
- Vote: [Budget Amendment #6: Additional Enrichment and End-of-year Activities Funding](#) (Bri) - **VOTE - amendment approved**
  - From Boosterthon, PTA has a significant amount of money available to spend on offering more enrichment programs for the kids
    - First item, CW wardrobe - adding expense for rent
  - HS Science teacher, Jason Choi, reached out asking if PTA would be interested in sponsoring a program where the HS seniors do demos and science activities for Kindergarten students
    - Supplies would be \$400
    - Jason already spoke with Ms. Barnett and a few teachers already and they're excited about this potential program
  - \$100 for each school for end of the year party
  - Morse - field trip for \$500, recess equipment replacement and end-of-the-year picnics for 1st and 2nd grade
  - WI
    - In-school program, Kids for Positive Change
    - Supplementing Field Day item purchases (e.g. bounce house, ice pops)
  - MS
    - End-of-year experience - DC trip, \$2k
    - Mini-skate board course (fingerboarding) - \$250
  - HS
    - Re-instating PTA scholarship - we have the funds!
    - 3 scholarships for \$200 each

- **SHEAC Safe Walking Campaign request for PTA** (Sophia)
  - Contacted PTA through Christina P. about safe walking campaign for Tarrytown and Sleepy Hollow
    - Asked for PTA's involvement/participation in the program
    - What role can the PTA play? Can we help to publicize and get the word out?
    - SHEAC wants to ensure that the schools are involved in this campaign
  - SHEAC plan to post QR codes at 10 dangerous intersections in each of the 2 villages
    - QR codes lead to a survey where you can rate your walking experience
    - Survey will be offered in Spanish and English
- **Photo Day dates for next year** (Elissa)
  - Photo days set for next year except for MS
  - MS, no response from principal about date yet
    - Can Grade Rep's ask at next principal meeting?
    - Sophia reached out to principal today, but is awaiting a response
- **School Toolbox lists reminder** (Lauren)
  - Sarah M. added to agenda to ask MS in principal meeting
  - Reminder from Daphne U. that there's a folder in google drive with info on how to organize School Toolbox
- **MS Movie Night Update** (Sophia)
  - 2 parents interested in chairing - Brenda and Chezzy
    - School can't guarantee the audio will work in May (AV system dated, new system needed)
    - Can the movie be run out of the gym?
      - Will need to rent portable screen if run in the gym - might mean no money for dunk tank or pizza
- **Staff Appreciation Luncheons Update**
  - Dates set
  - Lauren set up conference call with chairs
  - Dates for JP/HS overlapping
  - Great feedback for staff appreciation treats during superintendent's day
  - Thanks to Lauren for organizing
- **School Lunch** (Sophia, Sarah)
  - Who is on the health and wellness committee?
  - Emily Metzner reached out to Mr. Borsari multiple times and did not receive an invitation to the health and wellness committee, so movement stalled
    - Emily can no longer take part in the committee this year
  - MS principal explained that the business admin always goes with the lowest priced option
    - Emily looked into this closer and found that admin should "facilitate the acquisition of goods and services at maximum quality at the lowest possible cost under the circumstances" which can be

- interpreted differently
  - Sarah M. called Manager of Food services who ended up being from Whitson's
  - Sarah M. also messaged Brian Fried about school lunch services, waiting for response
    - Are we able to see menus from other vendors?
- **HS lawn signs proposal** (Christina P.)
  - Serena Choi at HS reached out about fundraising for senior lawn signs
    - Hoping for another organization to run the program
  - Parents purchased \$15 a sign in the past
    - During 1st year of covid, community fundraiser to raise money for each student to get a sign
    - 2nd year of covid, less parents paid for sign because they assumed it was ensured each student would get a sign
  - Greg Cole - sign & metal stake supplier
    - Offer - no tax for purchase, \$3,300 total for 222 graduates
    - Does not require money upfront, but need to guarantee a minimum
    - Would create website with sign as an option for \$15-\$20
      - online payment option
    - Generic sign with no names or photos
    - Christina P. received an offer from a generous donor to cover the minimum guarantee
  - Signs are funded by PTAs in other districts
- **JP Book Fair Update** (Bri / Sarah)
  - Tuesday night was a blast!
  - Breakfasts not as bustling, but still fun
    - For next year, early opening only 1 day instead of 2
  - 50 books provided to kids through 'All for Books'
  - Many teachers/staff bought books for their kids
  - 90 books purchased for the teachers wishlist
  - Over \$12,000 in sales, Approx. \$2800 to the PTA
  - Amazing decorations for the event
- **Nominating Committee Update** (Liz)
  - Liza Price - accepted nomination as candidate for President
  - Liz Zammit - throwing in hat for nomination as Secretary
- **Committee & School Updates:**
  - JP
  - **Morse** (Camilla) -
    - Chairs for bookfairs secured and chair for staff appreciation luncheon
    - Chess club started today
  - **WI** (Christina P., Lauren)
    - Chess club started yesterday
    - Book Club has another week and has been really successful
      - Good call for volunteers

- End of the year playdate - Last full day?
- For next year's calendar
  - Movie night - first Friday of March
- Dates information wrong about half days/early dismissals on calendars for Parent/Teacher conference days
- MS
- HS
- CW
- **Heads Up** (David)
  - David would like to reach out to Grade Reps to hear more about concerns in schools
- SNC
- Rivertown Parents
- DEI (3 min each)
  - Date set with Mr. Orozco - Sept 13, rain date Sept 23
  - Also working on a sports day for Spanish speaking families
- Questions and Comments

### Action Items

- How are field trips decided on? - Admin and grade rep teams approve trips
  - There are no established field trips for 3rd graders
  - Can district take more of an initiative on this? Field trip opportunities should be more available to the students
    - More parents involvement needed - Field Trip Committee?